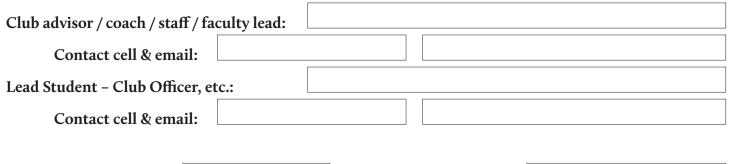
## District Fundraising Request Form CLUBS, TEAMS, DEPARTMENTS & PROGRAMS

Name of group/team/department/program:



Proposed date of event:	Time(s) of activity/event:	
Location of activity/event:		

## Purpose of fundraising activity/event:

Describe fundraising activity/event:

Do you need a cash box?	Yes	No		

If YES, have you requested a cash box from the Business Office? Yes No

**NOTE:** District cash handling policies must be followed. The cash box and fundraising contributions must be turned into the Business Office no later than the next business day following an activity/event. Please see the attached "District Cash Handling Policy."

Email this form three weeks before requested fundraising date to <u>marty-coelho@redwoods.edu</u>.

Executive Director Signature \_

Questions? Call 707.476.4325

